

## Application for Residential Tenancy

Thank you for submitting your application with Kindred Property Group. Your application will be treated with the highest priority and we will endeavour to have an answer to you within 48 hours. The only time that applications are delayed is if we are waiting on references to be returned to our office. Please ensure that you have advised your Real Estate Agency, Employer, Next of Kin and Personal Referees that we will be contacting them.

**We are located at** 35 Redcliffe Parade, Redcliffe QLD 4020  
**P:** 07 3284 0512 **F:** 3284 9059 **E:** support@kindred.com.au

### By submitting this application, you are:

- Agreeing that you have viewed/inspected this property.
- You accept the property as seen at the viewing/inspection.
- You agree your personal details will be searched through national tenancy databases e.g. TICA.

### Approved applicants – Within 24 hours:

- General Tenancy Agreement 18a must be signed by all parties
- Rent (three weeks) and bond (four weeks), must be paid
- You will receive the Lease, Entry Condition Report, Key Sheet and other associated documents the day of sign up.

### If your application is not approved:

- We are sorry, but are not under any legal obligation to advise you as to the reason.

## Documentation

Please provide one of each of the following categories

You are required to supply the identification upon submission of your application. The agent may photocopy any item and retain as part of your application. Please tick the identifying documents you have provided with your application.

- Photo Identification (18+ card, Driver's Licence, Uni or Tafe Card, Passport, VISA)
- Other Identification (Medicare card, pensioner/health care card)
- Proof of current address (Phone bill, Electricity account, Tenancy Agreement, Rates Notice)
- Proof of regular housing payments (Rent Receipts or Ledger, Proof of Mortgage Payments)
- Proof of Income (Pay slips, Centrelink statement bank statement)
- Reference section to be completed in full
- Proof of any other income

Have you applied for any other properties?

- Yes  No

*Please note that we are unable to accept copies of Visa or Mastercards*

Kind Regards,

**The Kindred Property Group Property Management Team**

Property Address			
Rent per week	\$	Bond (4 weeks rent)	\$
Move in date		6 or 12 month lease	



## Applicant Details

First Name	Middle Name	Last Name

## Contact Details

Home Number	Work Number	Mobile
Email		
Date of Birth	Drivers License Number	Passport Number
Number of Vehicles	Registration Number	Known by any other names

## Other Occupants Including children

Name	Date of Birth	A (Adult)/D (Dependant)
1		
2		
3		
4		

## Pet Details

Name of Pet	Type of Pet	Registration/Council
Emergency Contact – not living with you	Phone/Mobile	Email

## Address History

<b>Address 1</b>	Period of Occupancy	Rented/Owned
Current Real Estate/Landlord	Contact Phone Number - must be supplied	Current Rent
		\$
Reason for Leaving		

<b>Address 2</b>	Period of Occupancy	Rented/Owned
Current Real Estate/Landlord	Contact Phone Number - must be supplied	Current Rent
		\$
Reason for Leaving		

## Address History Continued

Address 3	Period of Occupancy	Rented/Owned
Current Real Estate/Landlord	Contact Phone Number - must be supplied	Current Rent
		\$
Reason for Leaving		

## Bond History

Have you ever had any deductions from your bond, if yes please state


## Employment Details

Business Name	Occupation	Net Income per week
		\$
Full time/Part time/Casual/Self Employed	Length of Employment	Other Income
		\$
Address	Manager/Supervisor	Phone
HR Department – Email	HR Department Fax	
Accountant (if self employed)	Phone	Centrelink payments
		\$

## Personal References Please do not list relatives, another applicant or partner

Name	Phone	Relationship to you
Email		
Name	Phone	Relationship to you
Email		

## Next of Kin Not to be someone living at the premises

Name	Phone	Relationship to you
Address		

## Privacy Terms and Conditions

I/we, understand that you as the managing agent for the owner of the property and have collected this information for the specific purpose of checking identification, character, creditworthiness and determining if the applicant/s will be suitable tenant/s for the property.

I/we, understand that the agent is bound by the Privacy Act and the Australian Privacy Principles (APPs) and **authority** is hereby given to the agent to check credit references, identity checks, current and past employment details, current and previous rental references from an owner or agent, any record listing or tenant database agency, personal references, current or previous sales representatives involved in a property transaction and any other searches that may verify the information provided by me in accordance with legislation requirements.

I/we, **authorise** the agent to collect, use and disclose personal information to:

- (a) communicate with the owner (relevant to the premises) during the tenant selection process as well as any other matter arising during and at the end of tenancy
- (b) prepare agreements and tenancy documents
- (c) allow tradespeople or equivalent organisations to contact me
- (d) lodge, claim or transfer (to or from) a Bond Authority
- (e) refer to Tribunals and/or Courts & Statutory Authorities (where applicable)
- (f) refer to Collection Agents and Lawyers (where applicable)
- (g) lodge Insurance claims (where applicable)
- (h) communicate with Body Corporate or Strata Groups (relevant to the premises)
- (i) utility connection providers, where the applicant has opted for such a service
- (i) undertake any act, process or communication with any other third party as required by the agent or owner relating to the administration of the premises and use of the Agent's services.

I/we, understand that once a tenancy has been entered into our personal information (such as names, contact details and any other details contained on this application or which can be obtain from a public source) can or will be kept or stored in files or a data entry computer format.

I/we, agree that once a tenancy agreement has been entered into that should there be a failure to comply with the obligations under the agreement; the failure to comply may be disclosed to third party operators of tenant database registers and/or agent in accordance with legislation requirements.

I/we, agree that we have been provided with the Tenant Database Agency details (including the name and contact numbers) that may be accessed by our agency during the application process.

The applicant/s have the right to access personal information held by our agency and may request correction or amendment of any inaccurate, incomplete, out of date or irrelevant information.

I/we, authorise the agent to send information to our contact details to promote, market or sell rental properties, sale properties or information in general that relates to the real estate industry.

Tick here if you do not wish to receive this information.

I/we, agree to receiving electronic communications, either via fax, email, telephone or SMS

A full copy of our Privacy Policy can be accessed at [kindredpropertygroup.com.au](http://kindredpropertygroup.com.au)

Print Name

Applicant Signature

Date